

TOWN OF WILLIAMSTOWN

FEB 06 2014

TOWN CLERK

12<sup>30</sup>  
pm

**AGENDA**  
**WILLIAMSTOWN BOARD OF SELECTMEN**  
**MONDAY, FEBRUARY 10, 2014**  
**7:00 P.M.**

1. **CHAIRMAN'S OPENING STATEMENT**
2. **SELECTMEN'S MINUTES:** January 15, 2014 and January 27, 2014
3. **LICENSES AND PERMITS-** Approve Wild Oats Cooperative, LLC change of Directors request to ABCC.
4. **ITEMS FOR SELECTMEN'S CONSIDERATION:**
  - A. Approval of the Humane Race on May 4, 2014 (Christa Abel)
  - B. Sign Application Cover Sheet for CDBG-DR Grant for \$458,500 (Allen)
  - C. Confirmation of the town manager's appointment to the Conservation Committee
  - D. Presentation of FY15 Budget Proposal (Town Manager)
5. **TOWN MANAGER'S REPORT**
6. **PETITIONER REQUESTS**
7. **OTHER BUSINESS**
8. **VOTE TO ADJOURN**

**Next Selectmen's meeting is Monday, February 24, 2014 at 7:00 p.m.**

**MINUTES**  
**WILLIAMSTOWN BOARD OF SELECTMEN**  
**February 10, 2014**  
**7:00 PM**

**Present:** Jane B. Allen, Chairman, Thomas E. Sheldon, Jane Patton

**Absent:** Ron Turbin, David Rempell

**Others Present:** Peter Fohlin, Debra Turnbull, Donna Estes, Janet Saddler, Finance Committee, Robert Hatton, Christa Abel (BarknCat)

Mr. Hogeland called to order the joint Finance Committee meeting.


1. **CHAIRMAN'S OPENING STATEMENT-** Chairman Allen announced that after twelve years on the select board, she is stepping down. Chairman Allen promised to work hard and encouraged new community members to join the select board to continue the work that needs to be done.
2. **SELECTMAN'S MINUTES-** Mr. Sheldon moved to accept the minutes from the January 15, 2014 meeting. Ms. Patton seconded the motion. The motion carried 3-0-0. The January 27, 2014 minutes will be accepted at the next board meeting.
3. **LICENSES AND PERMITS-** Mr. Sheldon made a motion to approve the change in the board of directors at Wild Oats Market as submitted by Mr. Durfee. Ms. Patton seconded the motion. The motion passed 3-0-0.
4. **ITEMS FOR SELECTMAN'S CONSIDERATION:**
  - A. **Approval for the Humane Race on May 3, 2014-** Christa Abel from Bark n Cat in North Adams requested approval for the Humane Society Race on May 3, 2014 starting at 8:00am. The race includes a 5K run and a 1M walk with or without dogs. This race was originally organized by Brian Cabral, who passed away this past year. The committee hopes to incorporate a remembrance for Mr. Cabral. The Williamstown Police have been notified of the routes the events plans to use. Jeff Kennedy, Health Inspector, has also been consulted regarding any food service that may occur. Ms. Patton made a motion to approve the race. Mr. Sheldon seconded. The motion passed 3-0-0.
  - B. **Confirmation of the town manager's appointment to the Conservation Committee (Robert Hatton)** – Mr. Fohlin read his letter of support for Mr. Hatton outlining his experience on the Conservation Committee and the Department of Conservation Resources. Mr. Hatton will be filling the remainder of Mr. Ennis's term which expires on June 30, 2015. Mr. Sheldon made a motion to

approve Mr. Hatton's appointment. The motion was seconded by Ms. Patton. The motion passed 3-0-0. Mr. Hatton was sworn in at the meeting. Mr. Hatton was presented with his appointment letter, all Committee by laws and the open meeting laws. His signed acknowledgment of these materials was given to Mary Kennedy, Town Clerk.

- C. C Sign Memorandum of Rights of Purchase and Restrictions against Encumbrances – The Spruces Manufactured Housing Community-** Mr. Fohlin advised that the memorandum, signed by Robert Morgan, acknowledges the Town of Williamstown's right to purchase the Spruces Mobile Home Park located at 60 Main Street. This document, to be filed at the Registry of Deeds, acknowledges the town's two year lease agreement with Morgan Management and its intent to purchase the park. The document creates a restriction against any additional encumbrances being placed on the property. Ms. Patton made a motion to sign the memorandum. Mr. Sheldon seconded the motion. The motion passed 3-0-0. The memorandum was signed by the board. It was also noted that the final water/sewer bill for January and the prorated real estate taxes have been paid by Morgan Management.
- D. Sign Application Cover Sheet for CDBG-DR Grant for \$458,500-** The select board chairman was asked to sign the final grant application requesting funds for the creation of the-access way to the Highland Woods Housing Project. Mr. Sheldon made a motion for Chairman Allen to sign the amended grant application. Ms. Patton seconded the motion. The motion passed 3-0-0. Chairman Allen signed the amended grant application.
- E. Presentation of the FY15 Budget Proposal (Town Manager) -** Mr. Fohlin presented the projected revenues for the town. He also presented an overview of cost increases including a 7.8% health insurance premium increase, 1.7% Affordable Care Act costs and the snow and ice deficit. Capital Program expenditures were also outlined. (See attachment.) Enterprise funds had a tentative increase in sewer costs at \$.17. There is no change in water or landfill costs. The town has a strong financial position with \$920,538 in unused levy capacity, a \$518,894 free cash balance and \$829,465 in the Stabilization Fund. There was brief discussion of the possible implications for the capital budget of a new police/public safety building. The finance committee will begin reviewing the budget starting Thursday, February 13, 2013 at 7:00pm. Mr. Hogeland asked for a motion to adjourn the finance committee meeting. A motion was made by Ms. Goodman. The motion was seconded by Ms. Consolini. The motion passed 9-0-0

5. **TOWN MANAGER'S REPORT-** See attached and at [www.williamstown.net](http://www.williamstown.net).
6. **PETITIONER'S REQUEST-** None
7. **OTHER BUSINESS:** Chairman Allen acknowledged Mr. Fohlin's birthday. A STM will be held on Tuesday, February 18, 2014 in the Selectmen's conference room at 7:00pm to approve a temporary easement on 752 square feet of land on Hopper Road to accommodate the Hopper Road bridge repair. It includes an appropriation of \$1500 to restore the property to its original state. The next Board of Selectmen's meeting is scheduled for Monday, February 24, 2014 at 7:00pm. The Fund for Williamstown is seeking applicants for grants by March 20, 2014. The presentations will be made April 1, 2014. Last year seven nonprofits were awarded a total of \$10K.
8. **ADJOURN.** Ms. Patton made a motion to adjourn the selectmen's meeting at 8:00pm. The motion was seconded by Mr. Sheldon. The motion passed 3-0-0.

Respectfully submitted,



Jane Patton  
Secretary